

FRIENDS OF THE BARABOO PUBLIC LIBRARY

ADVOCACY, FUNDRAISING, VOLUNTEERISM

BOARD MEETING MINUTES

Tuesday, May 11, 2021 - 6:00pm

Location: West Square Building, B24

I. Call to order- Meeting was called to order at 6:02 p.m. by Board President Emily Olson with Pat Shear as Recording Secretary. Others attending were Jessica Bergin, Tut Gramling, John Ellington and Carey Briggs. Absent were Aimee Schulz and Anne Horjus.

II. Review of agenda- Motion to accept the agenda made by Jessica Bergin, seconded by Tut Gramling. Motion carried.

III. Approval of April 13, 2021 minutes- Motion to approve the minutes as written made by John Ellington, seconded by Tut Gramling. Motion carried.

IV. Treasurer's Report- Report from the city was not available in time for the meeting.

V. Correspondence and new memberships- There were three membership renewals.

VI. Director's Report- We are still waiting for approval from the USDA on the loan for the expansion. Upon approval bids will be sent to contractors. Summer programming for children and teens is in place with some events scheduled at city parks due to COVID restrictions. This year's theme is "Tales and Tails." There also will be an adult summer reading program.

VII. Special committee reports

A) Music with Friends- No events scheduled for now.

B) Book Sale- An email was sent out to request more help for the sale. Response has been good and set up has started.

C) Books for Newborns- A new supply of books has started to arrive.

D) Social Media- Emily is still working on setting up the Instagram account. She requested photos of the board members to use.

VIII. Unfinished Business

A) Non-executive board positions- We are still looking for two volunteers.

B) Sharing donor list-John Ellington explained that the board members could review the membership list as long as personal information was not shared. This would be done in an effort to update the list and reach out to potential members who have not renewed.

C) Ground Breaking Ceremony-No date yet for the event. Discussion held on activities and Friends' participation in the event. Ideas included inviting Baraboo High School band members to play, having a piece of construction equipment on display, wrapped treats and plastic hard hats as souvenirs for children. Motion to budget up to \$200.00 for refreshments and sundry items for the groundbreaking ceremony made by Jessica Bergin, seconded by John Ellington. Motion carried.

D) Online Memberships-We are waiting for advice from the city on the possibility of completing a membership with an online payment.

IX. New business

A) Approval of disbursement requests-

Ingram \$214.56 – Books For Newborns board books

B) Next meeting: June 8, 2021 6:00pm

X. Adjournment-Motion to adjourn made by Pat Shear, seconded by Tut Gramling. Motion carried. Meeting adjourned at 6:49 p.m.

Pat Shear – Meeting Minutes Recorder
May 11, 2021

Approved June 8, 2021